

Council for Exceptional Children

North Carolina Division on Career Development and Transition

Grant Application

The North Carolina Division on Career Development and Transition (NCDCDT) is currently accepting proposals for a competitive mini-grant designed to assist with improving transition services for students with special needs. NCDCDT strives to provide information and resources to school systems regarding transition services for students with disabilities.

NCDCDT is proud to be able to sponsor **eight grants** for school systems for the purpose of improving or expanding transition services. Four \$1,500.00 grants will be available for NCDCDT members and four \$500.00 grants will be available for those who are non-NCDCDT members. These grants will be distributed throughout the state by the areas used for regional NCDCDT meetings (Coastal, Piedmont East, Piedmont West, and Mountain).

All recipients of grant awards will be required to do a presentation at their Regional Meeting during the 2018 - 2019 school year.

Below you will find the guidelines governing the admission, acceptance, and judging of grant proposals.

Focus of the Grant:

For the 2018 - 2019 grant period, proposals will be accepted that address one of the following goals:

1. To expand a school-based enterprise through the implementation of an innovative student-operated business.
2. To improve interagency collaboration and coordination between the school system and adult service providers (e.g. the establishment of a community-level or school-level transition team, adult service provider fair).
3. To increase effective inclusion of Occupational Course of Study (OCS) students enrolled in Career Technical Education (CTE) courses.
4. To improve the transition services needed to assist students with disabilities entering post-secondary educational environments.
5. To increase the involvement of the business sector as a partner in providing job training and job placements for students with disabilities.

Selection Criteria:

To be considered for an NCDCDT mini-grant, proposed projects must:

- Reflect best practices in transition
- Aim to achieve clearly defined goals and objectives for establishing, expanding, or improving transition services
- Indirectly or directly result in positive benefits to students with disabilities
- Use the grant funding to supplement other funding sources to the greatest extent possible
- Feature measurable results that can be evaluated upon completion of proposed project

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Restrictions:

- Each applicant may submit only one proposal per grant period. If an applicant submits more than one grant proposal, all of the applicant's proposals will be declared ineligible.
- **All proposals must be emailed to the designated address by MARCH 01, 2018. Proposals submitted after MARCH 01, 2018 will be declared ineligible.**
- No supplementary materials should be attached to the grant proposal.
- Grant proposals must be completed using a type of no less than 12 point font and standard-sized paper.

Judging:

Grant proposals will be judged by a three-person panel of professionals chosen by the NCDCT Executive Board. The judging will be conducted in a blind format. An impartial representative of the NCDCT will remove the applicant information sheet prior to grant review.

When writing grant proposals, **DO NOT** make reference to a specific school system or any specific school by name.

Winners will be notified by **March 15, 2018**. All winners will be announced to the public at the NCDCT Conference on **April 18 - 20, 2018**.

Funding Limits:

- Grant awards for NCDCT members will be for \$1,500.00, one per region.
- Grant awards for non-members will be for \$500.00, one per region.

Application Deadline: **MARCH 01, 2018**

Applications for the 2018 - 2019 awards must be emailed no later than **MARCH 01, 2018**. Incomplete or late applications will not be considered for grant funding. Applications must address all specified areas in order to be considered complete.

**Council for Exceptional Children
North Carolina Division on Career Development and Transition**

Applicant Information

Name of Applicant: _____

Project Title: _____

For NCDCDT Members Only - CEC Membership Number: _____

- CEC Division Memberships: _____

Home Address: _____

Home Phone #: _____ Mobile Phone#: _____

School System: _____ School: _____

School Address: _____

STREET ADDRESS

CITY

STATE

ZIP CODE

School Phone #: _____ Fax#: _____

Email Address: _____

Applicant Signature: _____ Date: _____

Applications should be emailed to:

NCDCDT Past President
Michelle Clark
EC Program Coordinator
Elizabeth City-Pasquotank Public Schools
mclark@ecpps.k12.nc.us
Work: (252) 335-1449
Cell: (252) 333-2364

*******Please note "2018 NCDCDT Transition Conference Grant" in the email subject line.*******

NOTE: You will receive an email confirmation. If you do not receive an email confirmation within two business days, please contact Michelle Clark to confirm your submission was received.

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Project Overview

Title: _____

Goal(s) of the project (Please refer to the goals referenced under the **Focus of the Grant** section):

Number of students who will benefit: _____

Population to be served, including school system demographics, disability areas, grade levels (100 words or less):

Summary of project (250 words or less):

Justification (Please indicate how this project will address student/school system needs and provide ongoing benefits) – (100 words or less):

Implementation (Please describe your plans for implementation of this project and timelines for implementation activities) – (500 words or less):

Sustainability (Please indicate how this project will be continued after the grant period has ended) – 200 words or less:

Evaluation (Please indicate how this project will be evaluated) – 200 words or less:

Budget:

Amount Requested: _____

(Limit = \$1,500.00 for NCD/CDT members and \$500.00 for non-members)

Please list budgeted expenses by categories.

Please indicate other funding sources/amounts that will assist in supporting this project.